

Appointments and Remuneration Committee

Wednesday, 20th January, 2016
6.00 - 7.00 pm

Attendees	
Councillors:	Wendy Flynn (Chair), Jacky Fletcher (Vice-Chair), Colin Hay, Rowena Hay, Malcolm Stennett, Chris Mason and Simon Wheeler
Also in attendance:	Julie McCarthy
Apologies:	Councillor Paul Baker and Councillor Rob Reid

Minutes

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Baker

2. DECLARATIONS OF INTEREST

There were no declarations of interest

3. APPROVE MINUTES OF LAST MEETING

The minutes of the meeting held on 9 June 2015 were approved and signed as a correct record.

4. APPROVE MINUTES OF THE APPOINTMENTS SUB-COMMITTEE

The minutes of the Appointments Sub-Committee meeting held on 4 September were approved and signed as a correct record.

The minutes of the Appointments Sub-Committee meeting held on 2 November 2015 were approved and signed as a correct record subject to the following amendments :

- inclusion of the following attendees : Richard Hall, GOSS, Councillor Andrew McKinlay, Andrew North, Chief Executive and Marek Dobrowolski.
- inclusion of the list of stakeholders such as CBH and the LEP which the candidates met

In response to a question raised with regard to communication of the appointment of Tim Atkins to the post of Managing Director, Regulatory and Environmental Services Division, the Human Resources Manager, Julie McCarthy explained that the process was to inform the Cabinet followed by Group Leaders. A press release would be issued once Tim Atkins was in post on 1 February.

5. APPOINTMENT TO THE POST OF HEAD OF PAID SERVICE

The Chair explained that whilst the report was a public document, the discussion regarding the content of the report would be taken in exempt session

under paragraph 1, Part 1, Schedule 12 A Local Government Act 1972 due to the fact that it concerned information relating to an individual.

Members discussed at length the appointment of the Deputy Chief Executive to the Head of Paid Service Post, noting that it was intended to be an interim one.

The HR Manager clarified that the recommendations of the Appointments and Remuneration Committee would be cascaded by the Proper Officer (and in his absence the Head of Legal Services) to Cabinet Members and Group Leaders so there would be an opportunity to raise an objection prior to the recommendations being considered by Council on 25 February.

Having considered the appointment of the Deputy Chief Executive to the HoPS post and alternative options it was

RESOLVED THAT

1. The content of this report be agreed, noting the deletion of the post of Deputy Chief Executive as referenced in para 1.4.
2. The salary of £99,975 and job description for the new post of Head of Paid Service (HoPS) be approved, noting that the post was intended to be an interim one.
3. Council be recommended to appoint the Deputy Chief Executive to the HoPS post and also to the roles of Returning Officer and Electoral Registration Officer
4. The HR Manager be requested to support Members of the Appointments and Remuneration Committee and the Head of Paid Service in reviewing the council's Senior Leadership Team structure during 2017.
5. The HR Manager be authorised to undertake all necessary processes and procedures to implement the above recommendations.

6. LOCAL GOVERNMENT ACT 1972 - EXEMPT BUSINESS RESOLVED THAT

In accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting as it was likely that, in view of the nature to be transacted or the nature of the proceedings, if members of the public were present there will be disclosed to them exempt information as defined in paragraph 1 of Part (1) Schedule (12A) Local Government act 1972, namely :

Paragraph 1 : Information relating to any individual

7. EXEMPT MINUTES

The Exempt Minutes of the meeting held on 4 September 2015 were approved and signed as a correct record subject to one amendment.

8. DATE OF NEXT MEETING (IF NECESSARY)

29 February 2016

Wendy Flynn
Chairman